

GCP/PAK/115/EC
Driver
Terms of Reference

Under the overall supervision of the FAO Representative (FAOR) in Pakistan and the, direct supervision of the Project Manager and in close coordination with the Procurement and Logistics Officer Islamabad, the incumbent will undertake the following duties and responsibilities:

- Operate vehicle(s) entrusted to him/her in accordance with established road regulations and UNMOSS requirements;
- Ensure that vehicle(s) entrusted to him/her is/are in good working order, in sound mechanical condition, property maintained, repaired and in a clean and presentable state;
- Arrange for the vehicle(s) to be at all times adequately fuelled, lubricated and with tyres properly inflated;
- Keep vehicle log-books in order and updated;
- Immediately report any shortcoming requiring appropriate action;
- Perform any other related duty assigned to him by the ERC.

Qualifications:

Relevant working experience with UN or International Organizations; knowledge of work procedures and MOSS requirements; possession of driving license and experience in driving in different environmental and climatic conditions; good knowledge of the major roads of the country and neighboring regions; knowledge of good English is essential; good interpersonal and communication skills; availability to work overtime when required. Completed secondary education preferable;

Duration Assignment: 3 months (probationary), with possibility of extension

Duty Station: Islamabad (3 drivers), Peshawar (2), Multan (1), Sukkar (1), Quetta (1)

Security: The Consultant must have completed the UNDSS Security in the Field (Basic and Advanced) Course Certificate. The consultant must be aware of the security phase of the country of assignment and understand the implications for his/her own personal security. As soon as he/she arrives at the duty station, through the FAO ERC or directly he/she must contact the designated UN security officer to be briefed on all the recommended security measures in the country. In the event that this procedure is not applied properly, the consultant may not be covered under FAO insurance.