

**TERMS OF REFERENCE**  
**National Plant Production Specialist**  
**OSRO/PAK/901/SPA**

Under the general supervision of the FAO Representative (FAOR) in Pakistan, the overall supervision of the international Senior Emergency and Rehabilitation Coordinator, the technical guidance of the FAO Headquarter, and the direct supervision of the Project Manager, the National Plant Production Specialist shall:

- design needs assessment surveys/questionnaires for the plant production sector for the areas targeted by the project;
- analyze and compile findings of the needs assessment surveys;
- collect and collate information on forestry/horticulture conditions in the project areas;
- provide technical support in response to the priority needs of targeted beneficiaries, in line with the Government of Pakistan's response strategy and plan and to the implementing partners;
- draft technical specifications for the procurement of plant production inputs, and plan the quantities of inputs to be procured under the project;
- investigate the possible sources of inputs to be provided under the project;
- compile and collate information on local input suppliers;
- assist in the preparation of lists of possible beneficiaries focusing on the most vulnerable families;
- prepare letters of agreement and contracts for distribution and monitoring;
- assist in distribution planning;
- ensure monitoring and reporting on development in forestry/horticulture productions;
- build the capacity of implementing partners and other stakeholders on horticulture practices and techniques;
- assist in the preparation of reports including final report;
- perform other related duties, as assigned.

**Duration:** 3 months (probationary), with possibility of extension.

**Duty Station:** Islamabad, with travel to NWFP.

**Qualifications:**

- Master degree in forestry/horticulture.
- Proven technical ability with a minimum of seven years of relevant experience with successful implemented community-based development projects with a focus on forestry/horticulture preferably in the Malakand Division.
- Experience in integrated participatory rural development.
- Good command of MS Office applications (Word, Excel, Outlook, Internet Explorer).
- Full working knowledge of English and Urdu/Pashtu including excellent writing skills.
- Experience with United Nations or other international organizations preferred.
- Ability to work independently, to organize and coordinate work.

**Security:**

The incumbent must have completed UNDSS Security in the Field (Basic and Advanced) Course Certificates. Incumbent must be aware of security phase of country of assignment and understand the implications for his/her own security. As soon as s/he arrives at the duty station, through the FAO Representation or directly s/he must contact the designated UN security officer to be briefed on all the recommended security measures. In case this procedure is not properly applied, the incumbent may not be covered under the insurance.

**Note:** candidates from Malakand Division with relevant experience required will be given preference.